



JEFFERSON COUNTY BOARD OF HEALTH AND BOARD OF COUNTY  
COMMISSIONERS

JOINT SPECIAL MEETING MINUTES

December 10, 2020

Jefferson County Public Health, 615 Sheridan Street, Port Townsend WA 98368

*Virtual*

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**Board Members**

Pamela Adams, Vice Chair, Port Townsend City Council  
Greg Brotherton, County Commissioner, District #3  
Kate Dean, County Commissioner District #1  
Kees Kolff, Public Hospital District #2 Commissioner  
Denis Stearns, Citizen at large  
David Sullivan, County Commissioner, District #2  
Sheila Westerman, Chair, Citizen at large

**Staff Members**

Michael Dawson, Water Quality Manager  
Vicki Kirkpatrick, Public Health Director  
Thomas Locke, Health Officer  
Apple Martine, Community Health Director  
Pinky Mingo, Interim Env. Public Health Director  
Veronica Shaw, Public Health Deputy Director

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Chair Sheila Westerman called the December 10, 2020 Joint Special Meeting of the Jefferson County Board of Health to order at 2:30 p.m. A quorum was present.

**Members Present:** Vice-Chair Pamela Adams, Commissioner Greg Brotherton, Commissioner Kate Dean, Member Denis Stearns, Commissioner David Sullivan, Chair Sheila Westerman

**Staff Present:** Water Quality Manager Michael Dawson, Director of Jefferson County Public Health Vicki Kirkpatrick, Public Health Officer Dr. Thomas Locke, Environmental Public Health & Water Quality Director Pinky Mingo, Chief Civil Deputy Prosecuting Attorney Philip Hunsucker, Code Compliance Coordinator Deborah Murdock and Environmental Health Specialist III Linda Atkins.

**OLD BUSINESS**

**1. DELIBERATIONS re: Proposed Jefferson County Enforcement Code Ordinance**

**BOARD OF HEALTH MOTION:** Chair Brotherton solicited a motion from the BOH. BOH Chair Sheila Westerman moved to approve **ORDINANCE NO. 09-1210-20** with two changes; that \$500 in proposed Section 19.35.050(1)(a) be changed to \$250, and the following sentence should be added to proposed Section 19.35.045 "This fee may be waived for indigent appellants by the Jefferson County Commissioners as outlined in Resolution 74-95." Member Pam Adams seconded the motion. BOH Chair Westerman called for a vote on the motion. Member Denis Stearns asked for clarification and questioned if this is a motion to amend, or a motion to adopt the ordinance? BOH Chair Westerman stated it is a motion to approve the ordinance, with the proposed amendments. BOH Chair called again for a vote on the motion. Members Greg Brotherton, Kate Dean, David Sullivan, Sheila Westerman, Pam Adams voted in favor of the motion, Member Denis Stearns voted against the motion. The motion carried.

**JEFFERSON COUNTY BOARD OF HEALTH**

Sheila Westerman, Chair

*Approved Telephonically*

Pamela Adams, Vice Chair

*Approved Telephonically*

David Sullivan, Member

*Retired from Office*

Denis Stearns, Member

*Approved Telephonically*

Kate Dean, Member



Greg Brotherton, Member



Kees Kolff, Member

*Approved Telephonically*

Respectfully submitted  
K. Abbott